

PARADISE VALLEY FIRE DISTRICT BOARD MEETING MINUTES

Tuesday, September 14th, 2021
6:00 PM

The meeting was called to order at 6:00 p.m.

Pledge of Allegiance

Roll call was taken. Commissioner Bryan, Commissioner O'Neel, Commissioner Stanford, Chief Glazier, and Marlaina Davy substituting for Secretary, Deborah Youngwirth.

Visitors:

Yahtil Huaute

Approval of the August 10th, 2021 meeting minutes – Commissioner O'Neel motioned to approve the meeting minutes as presented. Commissioner Bryan seconded. Commissioner O'Neel yes, Commissioner Stanford yes, Commissioner Bryan yes.

OLD BUSINESS

1. Update on new grants –
 - a. Yahtil Huaute applied for the TransCanada grant.
 - b. We should hear about the Firehouse Sub Grant in the next couple of weeks.
 - c. There are a couple other grants that Yahtil will talk to Chief Glazier about in the near future.
2. Plan for Disposition of Excess Funds (Action Item) – This is an ongoing thing and will continue to be on the agenda.
3. Firefighter of the Year Program (Action Item) – Chief Glazier said that we are going to hold off until the beginning of the year, so everyone has a fresh start. There will not be a Firefighter of the year selected this year at the Christmas party. We are shooting to have the program finalized by the October meeting.
4. Truck Bed Organizer for 301 (Action Item) – Chief Glazier said he found a couple of bed organizers ranging in price from around \$1,600.00 to \$1,800.00. The Cargoze is the one that Chief Glazier recommends in the amount of \$1,605.00. Commissioner Bryan motioned to approve the purchase of the truck bed organizer in the amount of \$1,605.00. Commissioner O'Neel seconded. Commissioner O'Neel yes, Commissioner Bryan yes, Commissioner Stanford yes.
5. SOP Manual Update
 - a. Rehab Personnel – This is for people that are not going to fight fires but are a volunteer of the district that help in other ways. A job description will need to be written, approved, and then added to the SOP manual. Commissioner O'Neel and Chief Glazier will work on the job description - tabled to next month's meeting.
 - b. Probation Period – Chief Glazier stated that once the stipend criteria are met, we want people to still attend the trainings and calls. Volunteers will be evaluated each quarter to determine stipend pay.

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Commissioner Bryan motioned to update the SOP manual with the following wording:

Volunteers will be paid quarterly, a stipend of \$25.00 per training and call attended if the volunteer attends at least fifty percent of scheduled training meetings, and 2) has responded to 25% of emergency calls and 3) has been deemed beneficial to the district during that quarter. Commissioner Stanford seconded. Commissioner Bryan yes, Commissioner Stanford yes, Commissioner O'Neel yes.

These changes will take effect with the quarter beginning October 1st, 2021 and ending December 31st, 2021 with the pay day of January 2022.

NEW BUSINESS

1. Purchase Of Flagpole For The Station (Action Item) - Chief Glazier looked into a couple new flag poles that will be easier to work with and provided quotes to the Commissioners. Chief Glazier stated that we could pour another flagpole next to the current one. Commissioner Bryan motioned to purchase the 20 foot flag pole and make the base capable of having the taller pole if needed. Commissioner O'Neel motioned to purchase the US Liberty flagpole that is 20 feet for \$395.00. Commissioner Stanford seconded. Commissioner Stanford yes, Commissioner O'Neel yes, Commissioner Bryan yes.
2. Update Computer (Action Item) Chief Glazier is not able to use his current email to respond to group emails. The Microsoft office suite that the district is currently using is getting older. Commissioner O'Neel stated that if a new computer is required we will need to table this to next month's meeting but if a new version of the software can be installed it is approved. Commissioner Bryan seconded. Commissioner O'Neel yes, Commissioner Stanford yes, Commissioner Stanford yes.
3. Purchase of Dress Shirts And Pants for Volunteers (Action Item) Commissioner O'Neel motioned to approve the purchase of new dress shirts and pants for all volunteers in the amount up to \$1,500.00. Commissioner Bryan seconded. Commissioner Bryan yes, Commissioner O'Neel yes, Commissioner Stanford yes.

PAYMENT OF BILLS

1. Commissioner Bryan motioned to pay the bills in the amount of \$12,548.37. Commissioner Stanford seconded. Commissioner Bryan yes, Commissioner Stanford yes, Commissioner O'Neel yes.
2. Chief Glazier received a check in the amount of \$5,000.00 for our old SCBA equipment that we were no longer using. This was surplus equipment.

COMMISSIONERS' REPORT

1. None

TRAINING REPORT

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1. We received a new application, and he has attended three trainings so far. We also have had another gentleman that may be willing to help out. There is also a couple with their son that seem interested in volunteering. Two of these people attended the pancake breakfast.
2. Chief Glazier also discussed giving a small incentive of a gift card to current volunteers that recruit new volunteers. This would come out of the Smokeater's fund.

CHIEF'S REPORT/ MAINTENANCE REPORT

1. None

CORRESPONDENCE

1. None

VISITORS' COMMENTS ON NON-AGENDA ITEMS

1. None

EXECUTIVE SESSION

1. None

ADJOURNMENT

1. Commissioner Stanford motioned to adjourn the meeting at 7:11 p.m. Commissioner O'Neel seconded.

Adjourned at 7:22 p.m.