

# PARADISE VALLEY FIRE DISTRICT BOARD MEETING MINUTES

Tuesday, December 8<sup>th</sup>, 2020  
6:00 PM

The meeting was called to order at 6:24 p.m.

Pledge of Allegiance

Roll call was taken. Commissioner Bryan - Excused, Commissioner Irons, Commissioner O'Neel, Chief Glazier, and Marlaina Davy substituting for Secretary, Deborah Youngwirth.

Visitors:

None

Approval of the November 10<sup>th</sup>, 2020 Meeting Minutes – Approved as presented

## OLD BUSINESS

1. Update on new grants – No update at this time
2. SOP/ SOG manual (Action Item) – Commissioner O'Neel read through the attorneys' suggestions on the SOP/SOG manual and made the updates to the manual that were advised by the District's attorney. The manual can now be distributed to the volunteers and can be signed by the commissioners at next month's meeting.

## NEW BUSINESS

1. Idaho State Fire Commissioner Association – Commissioner O'Neel made a motion to renew the annual dues membership along with the accidental death & dismemberment policy at a cost to the district of \$686.12. Commissioner Iron's seconded. Commissioner Irons yes, Commissioner O'Neel yes.
  - a.) Annual Membership Dues (Action Item) The annual dues amount is .002 of our 2021 budget (\$148,059.00) for a total of \$296.12.
  - b.) Accidental Death & Dismemberment Policy (Action Item) We have 13 eligible personnel at this time at \$30.00 each for a total of \$390.00.
2. Trademark Mechanical Quote on Repair Work (Action Item) Chief Glazier presented a quote from Trademark Mechanical in the amount of \$608.00 for a fill valve and backflow preventer. Commissioner O'Neel motioned to approve the expenditure of \$608.00 from Trademark Mechanical to replace the backflow preventer on the boiler at the main station. Commissioner Irons seconded. Commissioner O'Neel yes, Commissioner Irons yes.
3. Dishwasher at Station (Action Item) Chief Glazier reported that the dishwasher is broken at the main station and needs to be replaced. We do not use the dishwasher very often, but it is handy to have at the station. Home Depot has new dishwashers for a price between \$350.00 and \$400.00. Commissioner O'Neel motioned to approve the purchase of a new dishwasher at a cost not to exceed \$350.00. Commissioner Irons seconded. Commissioner Irons yes, Commissioner O'Neel yes.

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## **PAYMENT OF BILLS**

1. Commissioner Irons motioned to pay the bills in the amount of \$12,553.28. Commissioner O'Neel seconded. Commissioner Irons yes, Commissioner O'Neel yes.
2. Commissioner O'Neel will call Boundary Community Hospital regarding the \$468.00 bill that was received, for Covid19 testing of two volunteers.

## **COMMISSIONERS' REPORT**

1. Commissioner Irons asked if Don Stanford was interested in his position. Chief Glazier stated that yes he is, but we are not trying to push Commissioner Irons out. Commissioner Irons said he would like to resign his position at the February 2021 meeting if someone is willing to take his spot. Chief Glazier will contact Don Stanford to see if he can attend the January 2021 meeting.
2. Commissioner O'Neel thanked Chief Glazier for a nice Christmas party and all of the effort he put into getting the party setup.

## **TRAINING REPORT**

1. Chief Glazier reported that we are still doing the same training. A training schedule is going to be set a month ahead. The firefighters are going to start doing maintenance checks on the vehicles so that everyone gets familiar with the equipment. A driver's training class is coming up and new personnel are going to take the test to be certified to drive code in the vehicles. If nothing else the new personnel can drive non-code to a scene until they have been certified to drive code to a scene.

## **CHIEF'S REPORT/ MAINTENANCE REPORT**

1. The vehicles are being checked. 351 has issues with an exhaust pipe that is in the process of getting fixed. Commissioner O'Neel asked about brush truck 362's switches? Chief Glazier said this vehicle is being rewired, with a different shut off switch.

## **VISITORS' COMMENTS ON NON-AGENDA ITEMS**

1. None

## **EXECUTIVE SESSION**

1. None

## **ADJOURNMENT**

1. Commissioner Irons motioned to adjourn the meeting at 7:15 p.m. Commissioner O'Neel seconded.