

PARADISE VALLEY FIRE DISTRICT BOARD MEETING MINUTES

Tuesday, May 12th, 2020
6:00 PM

The meeting was called to order at 6:14 p.m.

Pledge of Allegiance

Roll call was taken. Present were Commissioner Bryan, Commissioner Irons – arrived at 6:30 p.m., Commissioner O’Neel, Chief Glazier, and Marlaina Davy substituting for Secretary, Deborah Youngwirth.

Visitors:

None

Approval of the April 14th, 2020 Meeting Minutes - The meeting minutes will be changed from \$23,600.00 to \$25,600.00 on item number five under old business. Commissioner O’Neel motioned to approve the meeting minutes with the change to old business number five. Commissioner Bryan seconded. Commissioner Bryan yes, Commissioner O’Neel yes.

OLD BUSINESS

1. Surplus property (Action Item) – The Board reviewed the surplus advertisement. This will be put on the Kootenai Valley Times website, the Facebook Page, and the website. Commissioner O’Neel motioned to put a condensed version of the advertisement for surplus vehicles in the Bonners Ferry Herald at a cost not to exceed \$50.00. Commissioner Bryan seconded. Commissioner Bryan yes, Commissioner O’Neel yes.
 - a. Water tender 372 (Action Item)
 - b. Support 382 (Action Item)
 - c. Engine 354 (Action Item)
2. Update on repair on vehicle number 372 (Action Item) – Chief Glazier stated that efforts are being made to get the vehicle repaired. Chief Glazier stated that the trouble with the engine is that no one in our vicinity knows how to work on the truck, but the mechanic is continuing to troubleshoot the problem.
3. Update on new grants – Chief Glazier and Commissioner O’Neel will work on items that the District needs and how we can incorporate those items into the grant requests. Chief Glazier will get a list of items together that the district needs and would like to apply for grants. Commissioner O’Neel reiterated that if we need operation supplies, that the district should purchase those items and get them here and not wait for a grant. We could then use the grant to get backup equipment.
4. SOP/ SOG manual (Action Item) – Chief Glazier stated that he has started going through the manual and he is making changes on the manual including the vehicles that are listed in the manual. Chief Glazier stated that firefighters have a maximum age limit of seventy (70) and a minimum age limit of eighteen (18). This is something that needs to be

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discussed. Commissioner Bryan will ask Darrell Kerby at Pace Kerby to find out if there are age stipulations or health requirements to be a firefighter for the District under our insurance plan. Commissioner O'Neel and Chief Glazier will work on making changes to the manual to present to the board. Chief Glazier will make a few phone calls to other fire chief's to get a copy of their manual as a sample to look at. This will be added to next month's agenda.

5. Command vehicle update (Action Item) – Chief Glazier stated that we received the Tahoe. The radios were changed out as they were not the correct frequencies. There are blue lights in the light bar, only the police can have blue lights, so Chief Glazier is having the blue lights changed to red. The Tahoe is very nice per Chief Glazier and Commissioner O'Neel. They are both happy with the purchase. Chief Glazier has ordered the decals for the doors and will install them as soon as he receives them.
6. Update on fire station loan payoff (Action Item) – Commissioner Bryan did some research, and this was a loan with no collateral attached. The USDA office has received the payoff check, so we will be receiving a letter stating that the loan is paid in full. After that time, the Association will need to hold a meeting so that the main station can be transferred to the District.

NEW BUSINESS

1. IDL rural fire capacity grant (Action Item) This is a 90 / 10 split grant where the district will pay the funds upfront, and then be reimbursed for 90% of the expenses. The grant is due June 1st, Commissioner O'Neel and Chief Glazier will work on submitting the grant by the deadline. Commissioner O'Neel motioned to purchase the equipment that is listed on the grant application in the amount of \$4,472.26. Commissioner Irons seconded. Commissioner Irons yes, Commissioner Bryan yes, Commissioner O'Neel yes.

PAYMENT OF BILLS

1. Commissioner Bryan motioned to pay the bills in the amount of \$16,897.61 Commissioner O'Neel seconded. Commissioner Bryan yes, Commissioner Irons yes, Commissioner O'Neel yes.

COMMISSIONERS' REPORT

Commissioner O'Neel stated that he has a process setup with the Department of Health and Welfare, along with the sheriff's office to get the finger printing and background check completed. Commissioner O'Neel has created a packet for each volunteer to receive that includes instructions on what needs to be done and sent in to have the background check completed, along with letters from the fire chief to bill the District for the services. Commissioner O'Neel's goal is to get the process streamlined so that it is easy and constant for all new volunteers.

TRAINING REPORT

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1. Chief Glazier stated that training is continuing and we have a few new people attending the trainings. We do have one new volunteer that is now a firefighter for our district Lenore Saldana. Chief Glazier would like to have Lenore paid as a firefighter not a trainee. Commissioner O'Neel motioned to pay Lenore the firefighter stipend for calls and training attended. Commissioner Irons seconded. Commissioner Bryan yes, Commissioner Irons yes, Commissioner O'Neel yes.

CHIEF'S REPORT/ MAINTENANCE REPORT

1. Chief Glazier stated that we had 19 calls in the month of April. Open burn season is now closed so permits are needed from now on.

VISITORS' COMMENTS ON NON-AGENDA ITEMS

1. None

EXECUTIVE SESSION

1. None

ADJOURNMENT

1. Commissioner Iron's motioned to adjourn the meeting at 7:23 p.m. Commission O'Neel seconded. Commissioner Irons yes, Commissioner O'Neel yes, Commissioner Bryan yes.