

PARADISE VALLEY FIRE DISTRICT BOARD MEETING MINUTES

Tuesday, January 8th, 2019
6:00 PM

The meeting was called to order at 6:08 p.m.

Roll call was taken. Present were Commissioner Myers, Commissioner Everhart, Commissioner Irons, Andrew O'Neel Firefighter – was late as he was on a call and came in at 6:35, and Marlaina Davy substituting for Secretary, Deborah Youngwirth.

Visitors:

Chet Savage	Edward Atkins	John Youngwirth
Earl Matthews	Anthony Compton	

OLD BUSINESS

Approval of the December 11th, 2018 meeting minutes. The meeting minutes are approved as written.

1. Update on Main Station Addition – The heat is still not working properly and has delayed the main station improvements. Mike Glazier has asked Home Depot for a quote for the carpet.
2. Security System Update – Commission Myers reported that the security cameras were put in on Saturday and all 10 cameras are working. Currently the cameras are recording continuously, but they can be setup most anyway we want.
3. Tatra Brush Truck Update – It can be taken down any time. The equipment will need to be taken off as it cannot fit in the garage. Bob our mechanic will look at this vehicle as it has an oil leak reported Andrew O'Neel. Commissioner Irons asked if we were going to convert the tires to manual air with a valve stem instead of the automatic air? Andrew respond that the automatic air is problematic the firefighters are considering going to the manual air.
4. Full Time Fire Chief Recruitment and Job Description (Action Item) – Commissioner Myers did review this a little bit at home. Commissioner Myers will try to get information on the job to the commissioner this week or next week so the other commissioner can look at it for the next meeting.
5. Surplus Property (Action Item) – The sealed bids were opened. The following are results:
 - i. Sealed Bid Opening – Wrecker Body
 1. **\$150.00 – Mike Facha**
 2. **In lieu of cash the Boundary County Road and Bridge offered 120 cubic yards of crushed rock delivered to the fire house.**

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Commissioner Everhart motioned to accept the highest bid from the Boundary County Road and Bridge of 120 cubic yards of crushed rock to be delivered to the Fire Station. Commissioner Irons seconded. Commissioner Myers yes, Commissioner Everhart yes, Commissioner Irons yes.

The office will contact Road and Bridge and let them know that we will let them know when we are ready to have the rock delivered and it may be delivered to both stations.

- ii. Unimog To Be Removed from the Surplus Property As This Item is Useful to the District (Action Item) – Commissioner Everhart motioned to create resolution number 2019-01 to remove the 1989 Unimog from the surplus status and to return it to active service. Commissioner Irons seconded. Commissioner Myers yes, Commissioner Everhart yes, Commissioner Irons yes.
 - iii. 2002 Chevy Tahoe Sealed Bid (Action Item) – The highest bidder Mitchell Dirks asked for a refund as the vehicle went out to bid with a light bar and it was removed before Mitchell Dirks picked up the vehicle. Mitchell was issued a refund. The vehicle will be offered to the 2nd highest bidder and if he doesn't want it will be offered to the 4th highest bidder. Brenton Dirks was the 2nd highest bidder at \$1,651.00. Mike Facha was the 3rd highest bidder in the amount of \$720.00. The 4th highest bidder Steve Dodd in the amount of \$669.00. If the second, third, and fourth highest bidders do not want the Tahoe it will be added to next month's agenda.
6. Air piping in the Bays – This has not been completed.
 7. Paradise Valley Fire Station Plans – Mr. Atkins stated that he is not going to sign the agreement even if corrections are made. Commissioner Myers said that if we remove the fence and then we will put it back up once we are ready to use the property. We have to be a little bit stricter as we use taxpayer money. Commissioner Everhart stated that some of the verbiage can be removed from the agreement to accommodate Mr. Atkins and still cover the District. This item will be tabled to next month's meeting. Mr. Atkins stated that this is a favor deal not something that he has to do, and he will not farm it under these conditions. Commissioner Myers will talk to the attorney to see if we can get a new agreement. The only things that we need are the fence removed, Mr. Atkins can farm it however he would want, and we would pay to have the fence installed. And as far as the corner there is no guarantee that the stake will remain. John Youngwirth suggested that Mr. Atkins become a volunteer to take care of the weeds for the district on the property on Cabinet Mountains Road and that would allow him to be covered by our insurance and to remove this liability issue.
 8. TransCanada Community Grant Update - Andrew O'Neel has been working on this and he has been discussing with other firefighters what is needed. One of the items is a new

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pump for 363 for the brush truck which is around \$5,000.00. The firefighters are also considering getting a hose washer. Andrew is also considering a thermal imager. Andrew stated that right now it is hard knowing what exact equipment that we want and how much those items cost. The grant has not been submitted yet, but it will be soon.

NEW BUSINESS

1. Yearly Meeting Schedule (Action Item) - Commissioner Everhart motioned to move the March Meeting from March 12th, 2019 to March 19th, 2019. All other meetings will be accepted as written on the yearly monthly meeting schedule.
2. New District Cell Phone (Action Item) – The cell phone needs to be upgraded from a flip phone to a cell phone. We could also tie the smart phone into the security system. Commissioner Irons motioned to purchase a new cell phone. The landline situation will be added to next month’s meeting. The cell phone and landline phone will be tabled to next month’s meeting. Earl Matthews stated that Fire Departments and the Sheriff’s Office normally keep a landline as they have a direct switchboard. This would also be something that needs to be taken into consideration. Chet Savage suggested that we continue to have the land line. We need something that works and is easy to use. Anthony Compton suggested that we purchase an iPhone.
3. Accidental Death & Dismemberment Beneficiary Designation Forms (Action Item) Mike Glazier has the Beneficiary forms except Andrew’s. These will be turned into Marlaina as soon as possible.
4. Heating System at Main Station Repair and Update (Action Item) The system ran for two days and then quit reported Commissioner Myers. Commissioner Myers has been monitoring if the heat is on or off. Commissioner Myers does not feel that the leak is in the slab at this time. Commissioner Irons stated that the heat at the Cow Creek Station is not on. Chet Savage stated that we have had issues with the thermostat at the Cow Creek Station in the past. This item tabled to next month’s meeting.

Andrew O’Neel stated that the venting system on the roof was cracked and it has been repaired. Chet Savage thought that the venting had been rerouted to the back of the building instead of going out the roof. John Youngwirth stated that the wind and ice could have cracked the vent.

PAYMENT OF BILLS

1. Commissioner Irons motioned to pay the bills for a total of \$19,703.60 Commissioner Everhart seconded. Commissioner Myers yes, Commissioner Everhart yes, Commissioner Irons yes.
2. Andrew O’Neel stated that our vacuum is not working and it needs to be replaced. Commissioner Myers motioned to purchase a new vacuum for a price not to exceed \$500.00. Commissioner Everhart seconded. Commissioner Myers yes, Commissioner Everhart yes, Commissioner Irons yes.

COMMISSIONERS’ REPORT

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1. None

TRAINING REPORT

1. Andrew O'Neel stated that they trained all four weeks in December. We had an average of 2 – 3 people at each of the trainings. The new snow plow works great and a training was given on how to run the snow plow to plow out the station.

MAINTENANCE REPORT

1. We have a leak on the Tatra brush truck that will be looked at soon.
2. The parking break was not setting on 301, so it will be taken in for the annual maintenance. Andrew will get a quote first, and if it is over \$500.00 he will have it put on next month's agenda.
3. The new snow tires are wonderful Andrew O'Neel reported.

VISITORS' COMMENTS ON NON-AGENDA ITEMS

1. The visitors had already commented throughout the meeting.

EXECUTIVE SESSION –

1. Commissioner Myers motioned to go into executive session at 8:24 p.m. per Idaho Code 74-206(b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Commissioner Everhart seconded. Commissioner Myers yes, Commissioner Everhart yes, Commissioner Irons yes.

Commissioner Everhart motioned to exit executive session at 9:00 p.m. per Idaho Code 74-206(b): To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Commissioner Myers seconded. Commissioner Myers yes, Commissioner Everhart yes, Commissioner Irons yes.

No decisions were made after leaving executive session.

ADJOURNMENT

The meeting was adjourned at 9:01 p.m.