

PARADISE VALLEY FIRE DISTRICT BOARD MEETING MINUTES

Tuesday, December 10th, 2019
6:00 PM

The meeting was called to order at 6:00 p.m.

Roll call was taken. Present were Commissioner Myers, Commissioner Bryan, Commissioner Irons, Chief Glazier, and Marlaina Davy substituting for Secretary, Deborah Youngwirth.

Visitors:

Tony Rohrwasser

Mike Elam

Approval of the November 12th, 2019 Meeting Minutes - The meeting minutes are approved as presented.

OLD BUSINESS

1. District Website Upgrade (Action Item) – Mike Elam reported that the Website is almost complete. Mike Elam has been working on the volunteer page of the website. Additional information is needed on the fire trucks/equipment and buildings before the website can be completed. Mike Elam would like to setup a meeting with Chief Glazier to discuss the website and get additional information for the website.
2. Background Check on Volunteers (Action Item) – Tabled to next month's meeting.
3. Surplus Property (Action Item) –
 - a. Water Tender 372 – This is ready to be advertised as surplus property.

Chief Glazier and Marlaina Davy will continue to work on this and see about getting a title / replacement title.

- b. Ambulance At the Cow Creek Station – The ambulance was sold and it has been removed from the District's property.
4. Chief Cell Phone Upgrade (Action Item) – Chief Glazier was able to get the plan changed to an unlimited plan. The local representative is going to send additional paperwork to Chief Glazier regarding a first responder plan. Our contract is up for renewal later this month and Chief Glazier will work on making changes to the plan, along with purchasing a new phone.
5. Letter to Residents Introducing New Fire Chief (Action Item) – The letter will be sent out at the end of December, as inserts need to go in with the letters.
6. Porta Tank For Vehicle Number 372 (Action Item) – Chief Glazier ordered the Porta Tank and it should be here sometime soon.

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7. Repair on Vehicle Number 372 (Action Item) – Chief Glazier reported that the transmission is fixed. Commissioner Myers stated that we still need airbags installed on the truck.
8. Update on New Grants - No update at this time. – Tabled to next month’s meeting.

NEW BUSINESS

1. Increase of Hours For Fire Chief Position (Action Item) – Chief Glazier reported that he has been spending additional time at the station. Chief Glazier is currently averaging 30 to 35 hours per week. He would like to start working 30 hours per week. Commissioner Irons motioned to increase Chief Glazier’s hours to 30 hours per week. Commissioner Bryan seconded. Commissioner Myers stated that this will be retroactive to December 1st, 2019. Commissioner Myers yes, Commissioner Bryan yes, Commissioner Irons yes.
2. Certificate of Election (Action Item)
 - a. Andrew O’Neel - Commissioner Myers signed the certificate of election and Marlaina Davy will send a copy of the certificate to the county.
 - b. Adrian Bryan - Commissioner Myers signed the certificate of election and Marlaina Davy will send a copy of the certificate to the county.
3. Memorandum of Agreement Between Idaho Department of Lands and Paradise Valley Fire District (Action Item) – Commissioner Myers stated that we will be required to keep records on the vehicles and maintenance for seven (7) years. Commissioner Irons motioned to sign the memorandum of agreement between the Idaho Department of Lands and Paradise Valley Fire District. Commissioner Bryan seconded. Commissioner Myers yes, Commissioner Bryan yes, Commissioner Irons yes. Commissioner Myers and Chief Glazier signed the agreement.

PAYMENT OF BILLS

1. Commissioner Irons motioned to pay the bills for a total of \$16,841.92 Commissioner Bryan seconded. Commissioner Myers yes, Commissioner Bryan yes. Commissioner Irons yes.

COMMISSIONERS’ REPORT

1. Commissioner Bryan reported that the conference was good. Commissioner Bryan stated that he felt it was a good conference in that he got to meet many people including getting to know some of the local firefighters and commissioners. Commissioner Myers stated that he had talked to Andrew O’Neel, and Andrew stated that he also came away with some good information.
2. Commissioner Myers stated that this will be his last meeting. He expressed appreciation for the firefighters and all who are involved in the District. Chief Glazier stated that Commissioner Myers will be missed.

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TRAINING REPORT

1. Chief Glazier reported that the firefighters have been training on chimney fires, ladder safety, and scba training. We have been having better turnouts at the training. We also had a crash on Kootenai Trail, and we may have volunteers as a result of the accident. Chief Glazier will touch base with the possible volunteers and invite them to attend a training in January.

CHIEF'S REPORT/ MAINTENANCE REPORT

1. Update On Main Station Addition – Chief Glazier said everything is done and the computers have been moved over to the new office. The office is now completed and is the main office for the station.
2. Generator Backup Quote – Commissioner Irons received a couple quotes for generators. We had previously received estimates from Boundary Electric. Chief Glazier will see if Will at Boundary Electric can come to the next meeting to discuss the generator more. Commissioner Myers stated that we need a generator that can heat the building and power that can open the doors and fill the scba bottles if the power is out for any length of time. Tabled to next month's meeting.
3. Chief Glazier wanted to thank the Commissioners for the Holiday Party, as it was a nice turnout where everyone got together to visit and got to know one another better.
4. This Saturday is the Chariots of Fire and it starts in Naples. The parade leaves South Boundary and ends at the North Bench Fire Station. As it travels it also visits the Paradise Valley Fire Station, The City of Bonners Ferry Fire Station, and the Boundary County Restorium.
5. Chief Glazier stated that the firefighters want to donate money to the family of Britt Hamilton as he has been a dedicated first responder in the community. A check will be issued in the amount of \$300.00 to the family of Britt Hamilton from the Smoke Eaters Account.

VISITORS' COMMENTS ON NON-AGENDA ITEMS

1. None

EXECUTIVE SESSION

1. To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Executive Session was not needed, so no motion was made to enter into executive session.

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ADJOURNMENT

The meeting was adjourned at 7:38 p.m.