

PARADISE VALLEY FIRE DISTRICT BOARD MEETING MINUTES

Tuesday, September 10th, 2019
6:00 PM

The meeting was called to order at 6:00 p.m.

Roll call was taken. Present were Commissioner Myers, Commissioner Bryan, Commissioner Irons, Chief Glazier, and Marlaina Davy substituting for Secretary, Deborah Youngwirth.

Visitors:

Andrew O'Neel
Chet Savage

Mike Elam

Approval of the August 13th, 2019 Meeting Minutes - The meeting minutes are approved as presented.

OLD BUSINESS

1. Heating System Boiler at Main Station Maintenance Plan (Action Item) – Chief Glazier stated that the heating system has been completed. Chief Glazier presented a quote in the amount of \$380.00 to do an annual maintenance on the system. Commissioner Bryan made a motion to accept the quote for the yearly maintenance in the amount of \$380.00. Commissioner Irons seconded the motion. Commissioner Myers yes, Commissioner Bryan yes, Commissioner Irons yes. The Trademark Mechanical bill did not make it for the meeting packet, a check will be issued in the amount of \$10,864.42 prior to next month's meeting – this was approved at a previous meeting.
2. District Website and Facebook Upgrade (Action Item) – Mike Elam was in attendance to present where he is at with the website. Andrew O'Neel and Chief Glazier will review the draft website so that the final version can be presented to the commissioners.
3. Background Check on Volunteers (Action Item) – No update at this time, tabled to next month's meeting.
4. Surplus Property (Action Item) – Both of these items have not been used in a while.
 - a. Water Tender 372 – Some wiring still needs to be removed before the tender is ready to be advertised as surplus equipment.
 - b. Ambulance At the Cow Creek Station – The ambulance is ready to be surplus but we will wait to advertise until the water tender is ready..
5. New Signature Cards (Action Item) – The signature cards were created by Mountain West Bank and all of the Board members signed the card. Deborah Youngwirth will sign the cards and they will be given back to Mountain West Bank.

NEW BUSINESS

1. ISC 300 Class 9/30-10/2/19 Hayden Idaho (Action Item) – The hotel is around \$120.00 per night and Chief Glazier will need to stay for two nights. Commissioner Irons made a motion to send Chief Glazier to attend the ICS 300 Class in Hayden for two nights plus

PARADISE VALLEY FIRE DISTRICT BOARD MEETING MINUTES

per diem for meals. The Chief will take a district vehicle. Commissioner Bryan seconded. Commissioner Myers yes, Commissioner Bryan yes, Commissioner Irons yes.

PAYMENT OF BILLS

1. Commissioner Bryan motioned to pay the bills for a total of \$14,448.40 Commissioner Irons seconded. Commissioner Myers yes, Commissioner Bryan yes. Commissioner Irons yes.

COMMISSIONERS' REPORT

1. Commissioner Myers stated that the L2 has been completed and submitted to the Boundary County Clerk.

TRAINING REPORT

1. Chief Glazier stated that they have been training on how to pump water using the new trucks. Dustin Schmidt came back as a volunteer. Matt from the City of Bonners Ferry has also been attending the trainings. Our firefighters have been training with the City of Bonners Ferry so we can be familiar with their equipment, and to have cross training experience as we have mutual aid with the City. Chief Glazier stated that they have been training with North Bench Fire and South Boundary as well. Chief Glazier feels that the camaraderie between the Fire Departments is working out very well.

CHIEF'S REPORT/ MAINTENANCE REPORT

1. Update On Main Station Addition – Chief Glazier has been moving things over to the office. Most of the stuff has been moved out of the office and into the new room. We still need to move the computers over.
2. Generator Backup Quote – Chief Glazier received two quotes from Boundary Electric for new generators.
 - a. 24 Kohler Generator \$13,583.83
 - b. 20 Kohler Generator \$7,426.52

Discussion surrounded if the generator should run off of Natural Gas or Propane. Chet Savage brought up that we have a second station that we would also need to consider when thinking of protecting the taxpayers when electricity is out. Engine 351 has a generator on it; it might be a possibility to tie in the portable generator into the station.

It was decided to have the generator run off the natural gas. We will have to see if the meter is large enough to support the generator. This is something that will have to be reviewed further. Commissioner Irons would like to discuss the generator with his neighbor before making a decision. This item tabled to next month's meeting.

PARADISE VALLEY FIRE DISTRICT BOARD MEETING MINUTES

3. On Demand Water Heater will be added to next month's meeting agenda where a quote for a new gas one will be presented, to replace the electric one that is at the main station.
4. Chief Glazier stated that engine 300 still needs to be serviced.

VISITORS' COMMENTS ON NON-AGENDA ITEMS

1. Chet Savage requested that we also put a help wanted sign at the Cow Creek Station as well as the main station. Chief Glazier said that he would like to put in some permanent posts to have a sign board at the Cow Creek Station so that the volunteers wanted sign could be put up along with any other notifications.

EXECUTIVE SESSION

74-206 (a)

To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

Commissioner Myers motioned to enter into executive session under Idaho Code 74-206(a) at 7:02 p.m. Commissioner Irons seconded. Commissioner Myers yes, Commissioner Bryan yes, Commissioner Irons yes.

Commissioner Myers motioned to exit executive session at 7:25 p.m. Commissioner Irons seconded. Commissioner Myers yes, Commissioner Bryan yes, Commissioner Irons yes.

ADJOURNMENT

The meeting was adjourned at 7:26 p.m.