

PARADISE VALLEY FIRE DISTRICT BOARD MEETING MINUTES

Tuesday, October 8th, 2019
6:00 PM

The meeting was called to order at 6:00 p.m.

Roll call was taken. Present were Commissioner Myers, Commissioner Bryan – arrived at 6:30 p.m., Commissioner Irons, Chief Glazier, and Marlaina Davy substituting for Secretary, Deborah Youngwirth.

Visitors:

Andrew O’Neel
Jim Ball

Tony Rohrwasser

Approval of the September 10th, 2019 Meeting Minutes - The meeting minutes are approved as presented.

OLD BUSINESS

1. District Website and Facebook Upgrade (Action Item) – Mike Elam will be here Thursday to take pictures of the volunteers, stations, and the building.
2. Background Check on Volunteers (Action Item) – Andrew O’Neel stated we have two options for setting up the payments. Options were discussed on who should pay for the background check and finger printing and what the process should be. One option is setup an invoicing system and have a letter signed by the chief so that PVFD can be billed. Another option is an appointment can be made online to go to a location in Coeur d’Alene or the finger printing can be done here along with a couple other steps. Andrew O’Neel will work on the letter from the Chief and will also ask the Sheriff’s office if they can bill us. This item is tabled to next month’s meeting.
3. Surplus Property (Action Item) – Chief Glazier sent the pictures to Marlaina so this can be added to next month’s agenda.
 - a. Water Tender 372 – This is ready to be advertised as surplus property.
 - b. Ambulance At the Cow Creek Station – This is ready to be advertised as surplus property.

NEW BUSINESS

1. Grant Update – We did not receive the FEMA grant. Andrew has not figured out why we did not get the grant and we have not received any feedback at this point. The assistance to firefighters grant and the fire prevention and safety grant will be coming up soon. We still have about two thirds of the smoke detectors. An additional page will be sent out with the chief’s letter to the residents as this would be at no extra cost to the District.
2. Chief Cell Phone Upgrade (Action Item) – Chief Glazier’s phone is not working properly. He will work on getting a new phone and evaluate the plan.
3. Jim Ball Property Management (Action Item) – Jim Ball presented a letter on a proposed subdivision to be located at 250 Shamrock Road. Tony Rohrwasser and Mike Glazier

PARADISE VALLEY FIRE DISTRICT BOARD MEETING MINUTES

talked to the state Fire Marshall to come up with a couple of options. Chief Glazier is going to come up with a letter that includes options that can be given to Jim Ball so he can take the letter to the commissioners. Jim Ball has also talked to Jeremy Davy at Cabinet Mountains Water District to see if a fire hydrant could be installed.

Commissioner Myers stated that it would be advantageous for the residents having a fire hydrant, and it does not add an additional burden to Cabinet Mountains Water District as it is not a continual usage hydrant and is only used as needed. Tabled to next month's meeting.

4. Stipend Pay for Matt Solt (Action Item) – Matt Solt is very qualified and is also a volunteer with the City of Bonners Ferry. Commissioner Myers motioned waive the one-year probation period as he is a qualified firefighter and he has been attending our weekly training. Chief Glazier will add Matt Solt to the District's roster and he will be added to the quarterly payroll stipend. Commissioner Irons seconded. Commissioner Myers yes, Commissioner Irons yes, Commission Bryan yes.
5. New Turnouts for Volunteers (Action Item) – We have three new volunteers that have signed up. Chief Glazier would like to purchase two new set of turnouts for Matt and Michelle at this time. Commissioner Irons motioned to approve to purchase two new sets of turnouts for our new volunteers. Commissioner Bryan seconded. Commissioner Myers yes, Commissioner Irons yes, Commissioner Bryan yes.
6. Letter to Residents Introducing New Fire Chief (Action Item) – Commissioner Myers likes the letter. The letter will be sent to the office of Youngwirth, Davis & Associates to have a mail merge completed before it can be sent out in the mail. The printing costs, envelope, and printing costs will need to be approved at the next month's meeting.
7. Annual Life Flight Membership Renewal (Action Item) Richard Steinhart will be removed. We will also add Commissioner Bryan and the new volunteers to the list so we will have a total of nine people from Paradise Valley Fire District on the list. Tabled to next month's meeting.
8. Hawley Troxell Letter – John Cafferty is resigning and going to the City of Post Falls as an in-house attorney.
9. Annual Idaho State Fire Commissioners Association Conference Coeur d'Alene Idaho November 14th -16th, 2019 (Action Item) – Commissioner Myers recommended that Adrian Bryan attend the training. Commissioner Irons would also like to attend as well as Andrew O'Neel. Marlaina Davy will fill out the registration forms and make the hotel reservations this week as the deadline is the 13th.
10. Resolution 2019-02 To Adopt The Fiscal Year 2019-2020 Fire District Budget (Action Item) Commissioner Myers motioned to ratify the Resolution 2019-02 to Adopt the Fiscal Year 2019-2020 as of August 13th, 2019. Commissioner Irons seconded. Commissioner Myers yes, Commissioner Irons yes, Commissioner Bryan yes.

PAYMENT OF BILLS

1. Commissioner Bryan motioned to pay the bills for a total of \$9,173.15 Commissioner Irons seconded. Commissioner Myers yes, Commissioner Bryan yes. Commissioner Irons yes.

COMMISSIONERS' REPORT

PARADISE VALLEY FIRE DISTRICT BOARD MEETING MINUTES

1. Commissioner Irons stated that his neighbor arrived that deals with generators yesterday. Commissioner Irons will have the gentleman get in touch with Chief Glazier to assess the District's generator needs.

TRAINING REPORT

1. Chief Glazier reported that we had four trainings this month, and that the PVFD firefighters are going to try to attend a training at South Boundary this month. The trainings are focusing on chimney fires this month, as the wildland fires are over for the year.

CHIEF'S REPORT/ MAINTENANCE REPORT

1. Update On Main Station Addition – Chief Glazier stated that we have another desk that needs moved along with the computers.
Generator Backup Quote – Tabled to next month's meeting.
2. On Demand Water Heater will be added to next month's meeting agenda where a quote for a new gas one will be presented, to replace the electric one that is at the main station.
3. Chief Glazier would like to pay Matt Solt and Michele Severson for the calls and trainings that they attended since volunteering with the District. Michele is already a fire fighter 1. Chief Glazier feels that it will boost the morale, as they are both qualified volunteers.

VISITORS' COMMENTS ON NON-AGENDA ITEMS

1. None

EXECUTIVE SESSION

1. None

ADJOURNMENT

The meeting was adjourned at 7:38 p.m.