

# PARADISE VALLEY FIRE DISTRICT BOARD MEETING MINUTES

Tuesday, January 14<sup>th</sup>, 2020  
6:00 PM

The meeting was called to order at 6:00 p.m.

Roll call was taken. Present were Commissioner Bryan, Commissioner Irons, Commissioner O'Neel, Chief Glazier, and Marlaina Davy substituting for Secretary, Deborah Youngwirth.

Visitors:

Will Hedrick

Approval of the December 10<sup>th</sup>, 2019 Meeting Minutes - The meeting minutes are approved as presented.

## OLD BUSINESS

1. Generator backup quote – Will Hedrick from Boundary Electric was at the meeting to discuss the generator quotes. Will recommended purchasing a Kohler generator as the service on the generator can be completed locally, along with any warranty work. Boundary Electric also has some spare parts in stock, and if the part needed is not in stock, they can be shipped very quickly. Will pointed out that the quotes were for the generator plus the installation, but the District will incur additional costs to hookup to the natural gas. Commissioner Bryan asked if Boundary Electric has had any issues with the 20 or 24 generators? Will stated that he has not seen a lot of issues with the generators, and that he really likes the generators. Commissioner O'Neel asked if we would be able to run the refrigerator and the oven with the 20 kw generator? Will stated that the District would be fine running the generator with the current electrical demand, but if the District was having a pot luck at the station using the generator the 20 kw generator may not be able to run all of the appliances along with the necessary station equipment. Chief Glazier stated that he would get in touch with Avista to get more information on the costs to install the generator. Commissioner O'Neel likes the idea that Boundary Electric is in town, has parts accessible, can service the generator, and can warranty the generator. Commissioner O'Neel moved to procure the 20 kw generator from Boundary Electric in the amount of \$7,426.52 plus installation of a gas hookup not to exceed \$1,000.00. Chief Glazier has the authority to research and establish the hookup fee up to \$1,000.00. Commissioner Irons seconded. Commissioner Bryan yes, Commissioner O'Neel yes, Commissioner Irons yes.
2. District website upgrade (Action Item) – Tabled to next month's meeting.
3. Background check on Volunteers (Action Item) – This is completed, and we now have a process in place. This item can be removed from next month's agenda.
4. Surplus property (Action Item) –
  - a. Water tender 372 – Chief Glazier stated that the vehicle does not have a vin number so it cannot have a vin check completed. Marlaina Davy will contact the

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state to find out what we need to do as there is no vin number, but it has a stock number.

5. Chief cell phone upgrade (Action Item) – Chief Glazier purchased a new cell phone. This item can be removed from the agenda.
6. Letter to residents introducing new fire chief (Action Item) – The letter was sent out yesterday. This item can be removed from next month’s agenda.
7. Porta tank for vehicle number 372 (Action Item) – Chief Glazier stated that the Porta Tank is here at the station. This item can be removed from next month’s agenda.
8. Repair on vehicle number 372 (Action Item) – Chief Glazier said he thought that the truck was fixed, but it is not. Chief Glazier started to look online for a company that services this particular engine. Chief Glazier found Apparatus Service and Repair out of Utah who is familiar with this engine. Chief Glazier contacted Apparatus Service and Repair and they are willing to drive from Utah to our location to fix engine. Chief Glazier will call Apparatus Service and Repair for approximate travel costs and an estimate to fix the truck to present to the commissioners at next month’s meeting. Tabled to next month’s meeting.
9. Update on new grants – Commissioner O’Neel stated that we don’t have a lot of grants coming up at this time. Chief Glazier will invite Tony Rohrwasser to the next meeting to discuss grant opportunities for Paradise Valley Fire District. Tabled to next month’s meeting.
10. Memorandum of agreement between Idaho Department of Lands and Paradise Valley Fire District (Action Item) – IDL will send the District a copy of the signed agreement once IDL has signed the paperwork.

### NEW BUSINESS

1. Oath of office (Action Item)
  - a. Adrian Bryan – Commissioner Bryan was sworn in when he took over Commissioner Everhart’s term.
  - b. Andrew O’Neel – Andrew O’Neel read the Oath of Office to all present. Commissioner Irons motioned to swear in Andrew O’Neel as Commissioner of Paradise Valley Fire District. Commissioner Bryan seconded. Commissioner Bryan yes, Commissioner O’Neel yes, Commissioner Irons yes.  
  
Commissioner Irons motioned to update all the signature cards at Mountain West Bank to remove Ken Myers and add Andrew O’Neel. Commissioner Bryan seconded. Commissioner Bryan yes, Commissioner O’Neel yes, Commissioner Irons yes.
2. Appointment of chairman (Action Item) – Andrew O’Neel motioned to elect Adrian Bryan as the Chairman of the Board. Commissioner Irons seconded. Commissioner Bryan yes, Commissioner O’Neel yes, Commissioner Irons yes.

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3. Reallocation of budget line items (Action Item) Commissioner Irons motioned to reallocate \$14,500.00 from the budget line item “New Vehicle Fixed Asset” to the line titled “Fire Chief Salary” to support the decision to increase the Chief’s hours from 20 to 30 hours per week at the December 2019 meeting. Commissioner Bryan seconded. Commissioner Bryan yes, Commissioner O’Neel yes, Commissioner Irons yes.
4. Federal surplus property application (Action Item) - Commissioner O’Neel motioned to have Commissioner Bryan sign the application. Commissioner Irons seconded. Commissioner Bryan yes, Commissioner O’Neel yes, Commissioner Irons yes. Marlaina will give Chief Glazier the phone number of Hattie at the Federal surplus bureau to discuss what items are available through the surplus property program.
5. Have Apparatus Equipment & Services look at tender 372 (Action Item) – Discussed under old business, item eight.
6. Possible purchase of the Smurf engine from South Boundary Fire Protection District (Action Item) – Chief Glazier stated that we need a backup engine as our backup is currently down. Discussion surrounded the pros and cons of the current vehicles along with the Smurf engine from South Boundary. We currently have \$54,500.00 in the New Vehicle Fixed Asset Line on the budget, so some funds are available to purchase a backup engine. Chief Glazier will gather information to present at next month’s meeting. Tabled to next month’s meeting.
7. Look for another engine (Action Item) - See item number six under new business.
8. Surplus property – Chief Glazier stated that part of the reason that these vehicles are being looked at to be added to the surplus property is the vehicles don’t get run very much and they are getting up in years and need to be replaced with newer safer equipment.
  - a. Engine 354 (Action Item) – This item can be removed from next month’s agenda.
  - b. Engine 356 (Action Item) – This item can be removed from next month’s agenda.

### **PAYMENT OF BILLS**

1. Commissioner O’Neel motioned to pay the bills for a total of \$16,390.85 Commissioner Iron’s seconded. Commissioner Bryan yes, Commissioner O’Neel yes, Commissioner Irons yes.

### **COMMISSIONERS’ REPORT**

1. Commissioner O’Neel stated that he intends to abstain from any motions on firefighter pay and benefits as he is going to continue to be a volunteer fireman.
2. Commissioner Irons stated that it was amazing to watch everyone come to the station and admire the trucks and the lights during the chariots of fire. Commissioner Irons felt that it was a large turnout and a very good public relations opportunity for the district.

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## **TRAINING REPORT**

1. Chief Glazier stated that last week's training was at South Boundary and trained on the booms that were used on the train derailment. In the summer BNSF is going to give a training on deploying booms. Chief Glazier stated that the train derailment was an amazing response by all departments.

## **CHIEF'S REPORT/ MAINTENANCE REPORT**

1. Chief Glazier requested that a check be written from the Firefighters Smokeaters Fund in the amount of \$300.00. The check will be issued to the Boundary County Chaplain Corps - Angel One as a donation for supporting all of the first responders at the train derailment.

## **VISITORS' COMMENTS ON NON-AGENDA ITEMS**

1. None

## **EXECUTIVE SESSION**

1. None

## **ADJOURNMENT**

The meeting was adjourned at 8:35 p.m.